



IBRA COLLEGE OF TECHNOLOGY
RESEARCH AND CONSULTANCY COMMITTEE

Invention Disclosure Form for Intellectual Property Right [IPR] Filing

1. a. Title of the Invention

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1.b. Date of completion if the invention is ready or likely date of completion in the case of ongoing invention

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2. Category of Invention

- Patent Industrial Design Copyright
 Utility Model Domain Names Trademark

3. Details of the Principal Inventor

Sl. No	Name	Gender	Position	Dept.	Civil ID/ Nationality	Mobile	E Mail ID

4. Details of the Additional Inventors

Sl. No	Name	Gender	Position	Dept.	Civil ID/ Nationality	Mobile	E Mail ID

5. Abstract

5. Description of the Invention (Attach drawings if any)

6. Claims

7. Existing patents, copyrights, prior-arts, literature searches related to the invention

8. Name of the funding agency along with the reference Number and Date if the invention is developed under any project funds (if any)

9. Details of publications, presentations or public domains if the invention has been already disclosed in public (if any)

I/We the undersigned inventor(s), declare that information furnished above are results of my/our true works. I/We understand that my/our obligations regarding this Invention are governed by the ICT “IPR Policy”. I acknowledge that ICT is accepting this form for review purposes only. Further, I/We agree that ICT, cannot be held responsible or any other office actions for acceptance or rejection of my/our inventions. I agree to assign my rights in the invention to Ibra College of Technology for filing IPR.

Principal Inventor’s Name and Signature

1.

Additional Inventors’ Name and Signature

2.

3.

4.

For Office Use Only

Details of action taken by Department Experts

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Signature:

Date:

Details of action taken by IPR Coordinator / College Research and Consultancy Committee

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IPR/Research Coordinator’s Signature

Date:

Details of action taken by College Dean

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Dean’s Signature

Date:

Guidelines to file Invention Disclosure

1. IPR filing is governed by IPR policy of Ibra College of Technology and National/International copyright laws.
2. The title should be short and refer to the main content to be protected.
3. **Abstract** must be precise and **Description** should have additional details like prior art, problems with existing solutions, novelty and applications. Attach if any drawings or designs are available.
4. **Claim** refers to exact details to be protected under IP filing including the title and core features.
5. For **prior art search** use standard open patent search platforms such as WIPO patents, Google Patents, U.S patents etc. This search will give the details of existing solutions and claims related to the invention.
6. For filing under **Patent** category, the invention must be novel and have industrial application with sufficient evidence to prove the novelty supported by existing prior art search disclosure. Any invention which is banned in Oman in order to protect the public order and morale must not be included.
7. For filing under **Utility Model** category, the invention must be creative and have industrial application though it lacks novelty. Any invention which is banned in Oman in order to protect the public order and morale must not be included.
8. For filing under **Copyright** protection, new **forms of expression** of ideas are needed; ideas need not to be new. It protects creativity in the choice and arrangement of forms in the existing idea. This includes Software, Web designs, Photographs, Videos, Template Designs and Publications. ICT will be the owner of copyrights of works produced, including software and all teaching materials developed by staff members of ICT or developed by staff and students using ICT resources.
9. Industrial Design means the features of shape applied to any article whether two dimensional or three dimensional or in both forms.

10. Trademark means any sign that is applied to a product or a service as a method to identify the source.
11. All the communications must be made by the Principal Inventor who is also responsible to get the concurrence of additional inventors involved.
12. Revenue arising out of IP licensing and royalty will be shared based on norms laid in IPR policy\Project undertaking form of ICT.
13. The sharing of cost for filing and maintenance of IP is based on college council decision.
14. The submitted application will be examined by a panel of subject experts appointed by IPR coordinator and the outcome will be communicated to the Principal Inventor
15. All the approved applications will be forwarded to National/International agencies for IPR filing / final decision.
