

Advance Diploma in accounting

**Goal:**

The goal of this program is provide to the students a more advanced range of knowledge and skills in the accounting field. It focuses on advanced technical knowledge and expertise with a view to career in accounting. Graduates of this program are able to provide management with accounting services and functionalities that are far beyond bookkeeping and preparation of basic financial statements.

**General Objectives:**

This program will enable students to:

- Develop the skills, knowledge and motivation necessary for further professional studies.
- Prepare the graduate with the appropriate knowledge, skills, and background to pursue meaningful careers in public or private sectors, legal profession and planning.
- Have a working knowledge of legal, political, and ethical consideration that affect economic environments and business decision-making.

**Specific Objectives:**

This program will enable students to:

- Develop critical and analytical skills to assist students in solving accounting and finance related problems which may arise in their future professional careers.
- Provide students with the ability to record and analyze the effects of business transactions on the assets, liabilities and equity of business entities.
- Provide students training in preparing and interpreting the major accounting schedules, reports and supporting documents.

**Learning outcomes:**

On the completion of this program students should be able to:

- Critically appraise modern management accounting techniques with respect to their effectiveness and any weakness inherent in their use.
- Demonstrate a critical appreciation of the ethical and social implications of management accounting system within organizations.
- Manipulate statistical and financial data.
- Communicate financial information in verbal and written format.
- Work individually and in groups.
- Acquire basic computer proficiency in the use of World Wide Web (Internet), word processing, spreadsheets, and databases.

## **Employment Trends - Career Avenues:**

- Section Accountant
- Benefits Coordinator
- Auditor
- Billing Consultant
- Financial Analyst
- Stock Analyst
- Sales Consultant
- Loan Processor
- Tax Processor
- Buyer's Assistan